

## THANK YOU FOR YOUR INTEREST IN BEING A FRIEND

The following is some general information to consider if you are interested in starting the application process. Please don't hesitate to reach out with questions: 416-903-5363 or email info@friendlycompany.ca with your request for an application.

## What We're Looking For:

- Thoughtful, positive, and enjoyable conversations with our guests (customers)
- Empathy and ability to listen, encourage and support without crossing 'the line'.
- To feel comfortable sharing your own life experiences and doing so honestly.
- Take calls for any of the following time durations: 20, 30, 45, 60 minutes with a minimum of a 2 hour windows per week for 8 weeks.

## What You Can Expect From Us:

- Training & ongoing support so you feel comfortable placing calls and knowing how to navigate them
- The ability to create your own schedule that works around your availability & 24 hour notice for is required for any guest cancellations/changes. (This will allow you to freely schedule yourself if you only have 1-2 calls booked for the following day.)
- An easy to use network phone system that will keep your personal information safe. This will hide your phone number so it appears as The Friendly Company calling. (No one is <u>ever</u> given any direct contact information about you)
- You'll receive your upcoming guest list ahead of time for you to prepare for your calls.
- We will provide interesting & positive news stories and articles to use as talking references on your calls.
- Competitive compensation is provided based on your talk time and you will be hired as an independent contractor (think of Uber but for phone calls.)
- Lastly, we provide fun and engaging work that you can feel good about!

## What Will Be Expected Of You:

- Find consistent dedicated time windows to be available for booking with you.
- Have a reasonably quiet space for when you're on a call and a headset if required
- The ability to connect to good quality internet using your cellphone or computer (via headset) (All of our calls are recorded for safety purposes & must be placed through our network system)
- Complete a call feedback form after each call based on standard set questions that will be provided.
- Sign an NDA agreement & complete a police background check for the privacy and safety of our guests (background checks are paid for upon a successful interview)
- Attend online in-person training & on-going support sessions via zoom as they become available.